

Advertisement No. 02/2020

**MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED
INVITES APPLICATIONS FOR THE FOLLOWING POST ON CONTRACT BASIS**

Post Code	Post Name	OPEN	TOTAL
HR01	Officer on Special Duty to Gare Palma- II Coal Mine	01	01

QUALIFICATION & EXPERIENCE:

Educational Qualification:-

Post Code	Post	Qualification
HR01	O.S.D. to Gare palma- II Coal Mine	Bachelors Degree in Electrical / Mechanical / Instrumentation / Electronics Engineering / Technology/ Mining.

Experience Criteria :-

Post	Experience
Officer on Special Duty to Gare Palma- II Coal Mine.	Minimum 15 years post qualification working experience. Preference shall be given to persons having hands on Experience in work related to Coal Mines and in liasoning with various Central / State Government Authorities.

Gross Emolument: Rs.80,000/-p.m. (plus T.A./D.A. applicable)

AGE LIMIT: For candidates (Including MSPGCL retired): 62 years

Important Terms & Conditions: The said appointment will be made on **contract basis for a period of 3 year**. The contract is renewable every year on the basis of performance of the individual.

Note: Date of birth as per SSC/School leaving certificate and age as on **27.01.2020** should be mentioned.

Last date for Submission of application is 27.01.2020

FEES APPLICABLE

Post Code	Name of the Post	Amount (in Rs.)
01	02	03
HR01	Officer on Special Duty to Gare Palma- II Coal Mine.	800/-

Note:-

1. Applications without appropriate payment of fees as prescribed will be rejected.
2. Candidates shall furnish Pay order / Demand Draft of the value of Rs.800/- in favour of the "MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED" drawn on any Nationalized Bank payable at "Mumbai".

The candidate should write his Full Name, Post applied & Post code on the backside of the Demand Draft.

Fees in the form of Postal Order/Money Order/Cash will **not** be accepted.

3. Fees once paid will not be refunded in any circumstance, nor will it be held in reserve for any further recruitment.

How to Apply

1. **Candidates are required to have a valid personal email ID / Mobile No.** It should be kept active during this recruitment process. **Under no circumstances, he should share mention email ID/ Mobile No. of any other person.**

In case, candidate does not have a valid personal email ID, he should create his new email ID before applying.

If message or email regarding Recruitment process is NOT received by candidates due to any reason, MAHAGENCO is NOT responsible in such cases.

2. The name of the candidate, his father's name, caste, etc. should be spelt correctly in the application form as it appears in the certificates, mark sheets.
3. Candidates should send duly filled application form with a recent passport size photograph affixed thereon along with self attested copies of certificates in support of Qualification, Experience, Age etc. & Pay order / Demand Draft to :-

The Asst. General Manager (HR-RC), Maharashtra State Power Generation Co. Ltd., Estrella Batteries Expansion Compound, Labour Camp, Dharavi Road, Matunga, Mumbai- 400019 so as to reach on or before 27.01.2020.

Post Code and Post applied for must be clearly written on the envelope, while forwarding application and attested copies of supporting document.

Note:

1. Application which is incomplete in any respect such as without photograph and signature / unsuccessful fee payment will **not** be considered as valid.
2. If there is any change in first / middle / last name in any of the certificates / supporting documents submitted by the candidate, kindly attach copy of Affidavit notarized on Rs.100 Stamp Paper / Gazette certificate of such change.

Important Conditions about Selection Process

1. The selection process will be tentatively conducted in the month of February 2020.
2. Selection process will consist of Personal Interview. However if the number of applicants are large, then a suitable criteria will be fixed to short list the applicants.
3. Candidate will have to appear for Personal Interview at Examination Centre at his own cost & risk and MAHAGENCO will not be responsible for any injury or losses, etc. of any nature.
4. Taking into consideration the performance in the Personal Interview, the select list will be prepared.
5. The list of candidates called for Personal interview and selected for the posts advertised will be published on the Company's website i.e. www.mahagenco.in from time to time.
6. The recruitment in MAHAGENCO is done strictly as per merit in a systematic way giving weightage to Selection process / Personal Interview.

7. Post Code & Post applied for must be clearly written on the envelope. Incomplete applications and those not supported by self attested copies of certificates, Pay order / Demand Draft are liable to be summarily rejected.

GENERAL CONDITIONS

1. Failing to submit necessary documents along with application form the candidate will be disqualified.
2. **Candidate must produce following Certificate showing knowledge of Marathi:**
Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School certificate Examination or Matric or Higher Examination of University with Marathi Language.

OR

Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliate to recognized University and countersigned by Principal of the said College / Institute.

(Performa enclosed)

3. The candidate should ensure that he fulfills the eligibility criteria regarding educational qualification, age, experience, etc. & the particulars furnished in the application form are correct in all respect.
4. Any false / incorrect information furnished by the candidate if detected at any stage of recruitment process, his candidature will **not** be considered.
5. If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
6. Any request for change of address and enclosing supporting documents later on will not be entertained.
7. Date of birth as per Secondary School Certificate (SSC/CBSC/ICSE) and age as on date **27.01.2020** should be mentioned.
8. The record with regard to this selection process will be maintained for three months from the date of declaration of result of this advertisement.
9. Candidates should send duly filled application form with a recent passport size photograph affixed thereon along with self attested copies of certificates in support of Qualification, Experience, Age, etc. & **Demand Draft to:-**

The Asst. General Manager (HR-RC), Maharashtra State Power Generation Co. Ltd., Estrella Batteries Expansion Compound, Labour Camp, Dharavi Road, Matunga, Mumbai- 400019 so as to reach on or before 27.01.2020.

Post Code and Post applied for must be clearly written on the envelope, while forwarding application and attested copies of supporting document.

10. Candidates are requested to retain a copy of dully filled application form & other testimonials with them.

11. Incomplete applications and those not supported by self attested copies of certificates, Pay order / Demand Draft are liable to be summarily rejected.
12. Applications received after due date will not be entertained. The Company is not responsible for any postal delay.
13. The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
14. The Company reserves the right to modify or cancel the Advertisement / Selection process fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
15. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection / recruitment shall be considered as **DISQUALIFIED**.
16. Any legal proceedings in respect of any matter (s) or claims or dispute arising out of this recruitment and or out of this advertisement can be instituted only at Mumbai and Courts/Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

Note: Copies of Testimonials in support of age, caste, qualifications, experience etc. may be furnished, wherever necessary.

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**Check List, Marathi Performa is available
below**

Click here for Application Form

Check List:-

Self attested copies of following attached:

- | | | |
|-----|---|------------|
| (a) | Secondary School Certificate (SSC/CBSC/ICSE) for Date of Birth | Y/N |
| (b) | Degree/ Post Graduation Degree in support of educational Qualifications | Y/N |
| (c) | Post applied for is written on the envelope | Y/N |
| (d) | Posted recent photograph at appropriate place | Y/N |
| (e) | Certificate of post qualification experience | Y/N |
| (f) | Domicile certificate of Maharashtra state | Y/N |
| (g) | Marathi Performa Certificate | Y/N |
| (h) | Demand draft | Y/N |

PERFORMA : Certificate for Knowledge of Marathi Language

This is to certify that Shri./Smt./Kum. _____ can read, write and speak Marathi Language fluently.

Place : _____ Name & Signature of Professor of Marathi Language
(College / Institute)

Date: _____ Name & Signature of Principal of College / Institute

Office Seal: _____ Full Office Address:

Contact No.STD Code No.:- _____

Telephone No.: _____